

## **Algoma High School's National Honor Society Chapter Selection Procedures**

The following selection procedures will be used to determine new members of the National Honor Society:

- I. After the first semester, the chapter advisor will request current grade point averages of all students.
  - a. Scholastic membership involves a current GPA of at least 3.50.
  - b. Membership is open to students of sophomore standing and above.
  
- II. Students who have a current GPA of 3.50 or higher and are of sophomore standing or above will be eligible for membership.
  - a. Eligible candidates will be required to access, complete and return the Application Form. These forms are available on the Algoma High School website. Parents/Guardians of eligible candidates will be notified of their candidacy and the requirements regarding the Student Activity Information Form.
    - i. Eligible candidates will be notified of their eligibility and the availability of the forms. After notification, if the forms are not completed and returned by the due date, the candidate will no longer be considered for membership during the school year in which the notification took place.
    - ii. Candidates will be required to complete the Application Form. The information on this form will be used to rate the candidates on leadership and service. Leadership and services will be rated anonymously; the candidate's name will be removed and replaced with a number.
    - iii. The Application Form consists of the following areas:
      1. Personal data page
      2. Signature page
      3. Leadership Personal Statement
      4. Leadership form
      5. Community Service form
      6. Teacher Recommendation forms
    - iv. To aid in the completion of the Application Form, a document found on the Algoma High School web page can be downloaded.
    - v. A deadline will be set for the return of the Application Form. Students who do not return the form by the deadline will not be considered further for membership.

III. The chapter advisor(s) will compile each candidate's most recent grades and photocopy each candidate's transcript. This information will be used to further rate the candidates on scholarship. Scholarship will be rated anonymously; the candidate's name will be removed and replaced with a number.

IV. A faculty council will be chosen to review and rate the candidates.

a. Character. The candidate's name will be given, and the council through discussion will determine if the candidate's character is appropriate for membership in the Society. Candidates not meeting this requirement will not be considered further for membership. Basic concerns in this area include exemplary behavior and appropriate role-modeling.

b. Scholarship (anonymous ratings). The candidate's transcript and most recent grade report will be reviewed, and the council, through discussion, will determine if the candidate's scholarly activities are appropriate for membership in the Society. Candidates not meeting this requirement will not be considered further for membership. Basic concerns in this area include levels of course difficulty and most recent grades.

c. Leadership and Service (anonymous ratings). The candidate's Application Form will be reviewed, and the council, through discussion, will determine if the candidate's leadership and service activities are appropriate for membership in the Society. Candidates not meeting these requirements will not be considered further for membership.

V. Candidates will be notified of their selection or rejection.

VI. A ceremony will be held to induct the selected candidates.

a. The ceremony involves a banquet or informal gathering for parents/guardians, relatives and selected candidates.

b. The induction ceremony is the only vehicle by which a selected candidate gains membership. Those students who choose not to participate in the ceremony will not be considered members of the National Honor Society.